



Denali Arts Council
Board Meeting Minutes
Sheldon Community Arts Hanger
Monday, February 17th, 6:30pm

- **Call to Order: 6:31**
- **Roll Call:** Quorum established with 7 members present

Attendance: Phillip Manning, Mariah Smith, Troy Smiley, Shaina Lee, Carol Gross, Courtney Shaffer, Maleia Grabinski

- **Approval for the agenda as amended:** Monday, February 17th, 2020
Motion: Troy Smiley
2nd: Shaina Lee
Passed
- **Approval for October Minutes:** Monday, January 13th, 2020
Motion: Troy Smiley
2nd: Carol Gross
Passed

Donations of time: A paper was passed around and donations of time were recorded

Persons to be heard: None

Reports and Correspondence:

- **Executive Directors Report:** See attached report
- **Building Committee Report:** No report
 - Check steel wool on hangar door to prevent rodents
 - Noah will shovel for ~\$40 a month
- **Volunteer Committee:**
 - **Need Volunteers for this weekend:**
 - 6:00-Close: Shaina and Ali
 - 12:30-4:30: Need concessions/bartender

- **Board Development Committee:** Did not have a chance to meet
- **Finance Committee:** See attached

Executive Session: None

Treasurers Report: See attached

Unfinished Business:

- **Term Limits**
 - Will discuss at next meeting
- **Rekeying Doors:** Moving forward
- **Volunteer Training**
 - In progress
- **Neon CRM:**
 - Purchased and moving forward
 - Data transferring and consolidation
- **Board Development Training**
 - Working for April 11th (3 hours)

New Business:

- Program and P&P
 - Discussed proposed updates to program policy & procedures
 - Current versions of documents will be shared for the board to review and compare to current proposed changes

Philip Manning will appoint Courtney Shaffer, Mary Farina, and Stacey Smiley to the board development committee.

Troy Smiley moved to approve appointments as noted.

2nd: Maleia Grabinski

Passed

- Board Code of Conduct
 - Philip adapted from Foraker template

Troy Smiley made a motion to approve code of ethics into our policies and procedures manual.

2nd: Mariah Smith

- Removing “their organizations” and adding “volunteer”
- Under Fairness and Justice, Core Principal, first sentence should be state “As Denali Arts Council...” rather than “Denali Arts Council...”

Troy made a friendly amendment to his motion to move to accept the code of ethics document into the policies and procedures manual as amended.

Passed

- GLC Budget

- Mary Farina presented GLC budget

Announcements: None

Next Board Meeting: Monday, March 9th, 2020 at Talkeetna Community Arts Hanger 6:30pm

Motion to adjourn: Troy Smiley

2nd: Mariah Smith

passed

Adjournment: 9:17

February 2020

ED Report

Topics of Importance

New bar rebrand is underway! If you see him please say a Big thank you to Paul Button for his tireless and dedicated work on our new bar. His time plus materials is close to a \$5k donation.

Still need to get sink, neon sign, Ipad's, and merch in.

- CC card is still being processed (switching to another bank).
- Neon CRM (customer relationship manager) program purchased. Vendidni data has been canceled and data has been extracted. I will be setting up system ASAP.
- I have to take a very short trip 25-28th but will be working on comp.
- Program Director Policy updates - Needs Board approval?
- Sandy Shoulders concerns regarding mgmt of space for day of event. Please review email exchange to understand more in depth about not having a “neutral” position anymore and cleanliness / organization expectations moving forward.
- HM training success-Any afterthought?
- Monitor on wall will be for visual artists/calendar/sponsors
- Foraker training moved-We need to decide on Saturday, April 11 with Monica and discuss if we could meet mid week to schedule this earlier.

Recap

- MEA grant received close to \$2k.
- I did get accepted into the Harvard online course for non profit board training. Need to respond with decision-based on approval by Board.

- On view art show "Anonymous" next up for submission "Ski".
- Booked another wedding for June will get deposit next week.
- LIVE @ 5 only has a couple more slots left! Will make announcement regarding line up end of March.
- Complexities/Hussy Hicks / Backcountry success (Ticket Sales increase 44% from last year).
- Mech talk with LA Tommy-T-shirt design for us to screen print ourselves-Planning to make a community party out of it.

Upcoming (HELP ADVERTISE)

- "Ski" Art show submission for March show-Still open till 20th!
- Horsenecks concert
- Curling Bonspiel
- Puppet weekend
- Trio rental _ Still a TBD
- Oosik plan of attack - two bands, food + tent city press.
- Vincent Film

- Afternoon show with Tim Eastman
- Wood carving workshop

Ongoing

- Working on merch design ideas (Tommy from LA is designing our shirts! Cups order is in)
- Website designer is leaving country now so I'm going to pitch to new designer
- Art walls on wheels + pedestals have been requested to be built

TO DO

BY APRIL 1st

Tech-Clean tech room PLEASE-I know Ben has been trying to plan a day with Phillip.

Whoever is a super organizer.... We need your help!

Back Drama room Clean.

PR-lets get our promo writing down for Hotel Rooms to send into Fernando. Aiming for April Merch and promo "pack" to be ready.

Also invite for High school kids to intern with me and adult volunteers for this summer to manage open hours/running a film 3 days a week. (send to Chamber and High school)

Tech-Ben head of tech - Finish documents for tech room-sign in/out tech rentals for shows/ events and a list of full inventory.